



allen park tennis club  
**handbook**



## ABOUT US

Established in 1929 and located on Clement Street in Swanbourne, Allen Park Tennis Club (APTC) provides 7 grass courts, 4 hard courts under lights and a clubroom for both club member and community use.

APTC offers tennis all year round including play on the grass courts between October and June.

The club offers organised and informal playing opportunities throughout the year as well as a regular calendar of friendly, social events following play.

Also based at the club is Allen Park Coaching which provides a full array of tennis coaching programs for all ages and skill levels from beginner children to advanced adult.

The club operates under a constitution administered by the Committee who are all volunteers.

The club values all new and current members and welcomes new membership applications which can be lodged online at [www.allenparktennisclub.com.au](http://www.allenparktennisclub.com.au)



## INTRODUCTION

**A**llen Park Tennis Club, set in picturesque Allen Park, provides excellent grass and hard courts where tennis may be enjoyed in a pleasant social atmosphere.

Organised social play takes place on Saturday afternoons, and at other times during the week.

Competitive tennis is offered through the summer and winter league competitions and club tournaments.

The Junior Club provides social tennis for young players on Friday afternoons. There is a busy social programme including barbecues, special events and visits to and from other clubs with an emphasis on family participation.

We also have many different coaching and match play opportunities including Cardio Tennis, a crèche on Thursday morning and pay per play coaching opportunities on a Saturday afternoon for both members and non-members.



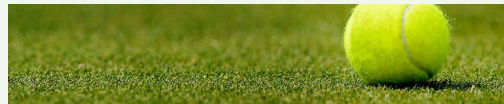


## ANNUAL SUBSCRIPTION

Category	Annual Fee	
Single	\$450	May play on any days that the courts are open. May play in all tournaments and attend all functions.
Couple	\$835	May play on any days that the courts are open. May play in all tournaments and attend all functions.
Family	\$960	Includes children up to the age of 25. Senior members of the family may play on any days that the courts are open. Children of appropriate age and playing ability may participate in Junior Club at no additional cost (generally 8-15).
Sunday/Midweek	\$335	May play on any days that the courts are open except Saturday. May play in tournaments and attend all functions.
Country Single	\$225	Can play in tournaments. Must reside in excess of 100km from Perth CBD.
Under 25	\$210	May play on any days that the courts are open. May play in all tournaments and attend all functions.
Junior Club	\$180	Third child + \$100 each. May participate in Junior Club on Friday. May play with Senior member on any days the courts are available.
Non-Playing	\$50	May attend all social functions.
Visitors	\$10/visit	All visitors may play for free on their initial visit and thereafter pay \$10 per visit for a maximum of 6 visits, after which time they will be asked to become a member.

These fees include a Tennis West affiliation fee, National Registration levy, and a cleaning levy. Fees are due on 30 September each year.

Payment after November 1 will incur a \$20 penalty. Members joining after February 1 pay one-half of the annual fee.



## ORGANISED SOCIAL PLAY

**O**n Saturday afternoons, social play begins at 2.00 pm and continues until approximately 5.30 pm, after which time members are free to arrange their own sets. Sets of about 25 minutes are arranged and displayed on a board in front of the clubhouse. On arrival each member is requested to place their name on the board so that they are included in the next round of sets. Please remember to give the member rostered on board duty at least one set's notice if you intend to leave early.

Sunday mornings usually hosts junior pennant games however only for home matches. Courts are usually available later in the afternoon for informal social play for members, however priority is given to Senior pennant matches on courts 1 & 2 usually.

A number of other social groups play during the week.

The Junior Club operates at the courts from 3.30 to 6pm pm on Fridays under the supervision of the Club Coach and Junior Club Co-ordinator who are assisted on a rostered basis by parents and/or club members. The club coach also assists with technical support. A planned programme of competition, activities and social events is provided for the juniors.

A number of other social groups play during the week. Please enquire with the club captains. Members may organise their own play on the grass courts at any other available time.

On Mondays the grass courts are unavailable due to grounds' maintenance and members' play is confined to the hard courts.

## SATURDAY SOCIAL PLAY ROSTER

Members who play regularly on a Saturday will be rostered during the summer season to open the Clubhouse, organise the afternoon's play as well as arrange the afternoon tea.

The Roster is established for the season and is posted on the noticeboard and will also be distributed via email to members.



## GENERAL RULES

- Tennis balls are provided by the Club for all organised play.
- League players are liable for the cost of balls used and team entry fees. Dress for club organised events is any recognised tennis attire with approved tennis shoes.
- Nets for courts 4 to 7 are kept in the box on court 4 but are generally left up to encourage members to use these courts.
- Elections for all positions on the Club Board for Management are held at the Annual General Meeting, which is generally held at the end of July.
- “Junior Club” members are NOT permitted use of grass courts without supervision of a senior member or parent but may use the hard courts without charge during the day, as available.
- Members may invite a visitor to play with them outside of organised social play on three occasions per season. Following this, all visitors must pay a fee of \$10 per visit, which should be paid into the fee box inside the clubhouse.
- A visitor may play at the Club on six occasions only, after which time an application for membership must be made. The first visit will be free and subsequent visits will be \$10.00. Visitors fees paid will be rebated against membership fees.

## COACHING

Club Professionals and Coaches Richard Sansom and Alicia Molik from Allen Park Coaching offer extensive Junior and Adult programs, six days per week both at the club and at Swanbourne Primary School.

Children’s programs commence at the Beginner level and progress to the Advanced level where the instruction is designed to test the player’s ability and maximise improvement. The Programs are run in conjunction with the school terms as well as providing clinics during the school holiday period.

Adults are encouraged to play via night competitions (Leagues), social evenings, ladies’ mornings and instructional programs designed to test all ability levels and develop new players to a social playing standard as soon as possible. Private lessons can be arranged by appointment.

## TERMINATION OF MEMBERSHIP

Members who are not financial for more than twelve months without having been granted supernumerary status shall cease to be members of APTC. and will therefore be liable to any further entrance fee.

Members who seriously or repeatedly violate the Club code or fail to pay outstanding fees may have their membership suspended by the Board of Management as per the club constitution.

## COURT USE OUTSIDE ORGANISED PLAY

All members are welcome to use the courts outside organised play as available but MUST vacate the hard courts if a member of the public arrives, having booked and paid for the court.

There is an online booking system for hard courts. Details are on the website under “Hire” (or if you are reading this online just click here).

Members may invite VISITORS to play on the grass courts outside organised play. Members may invite a visitor to play Free of Charge on three occasions per season and thereafter a fee of \$10.00 must be collected by the host member and paid to the Treasurer. The Club has no reciprocal arrangements with other clubs or club members.

## CLUB HOUSE USE

The Clubhouse at Allen park is available for hire for functions or events dependent on availability. The clubhouse provides a delightful setting with its verandah area overlooking the courts and beyond to Allen Park.

Inside, the kitchen is fully equipped and there is large floor area that could be used for a variety of purposes including mat classes, seminars, cocktail parties or other small functions.

For enquiries please use the “contact us” button on the website or call/ email the club house manager. go to the website page “contact us” and call or email the clubhouse manager.



## CLUB COMMUNICATIONS

The club issues a regular online newsletter *On The Net* to keep members up to date with events and changes. All members are entitled to receive this but may unsubscribe at any time.

If you are NOT receiving our newsletter “*On The Net*” just drop a request to [bobs@bigpond.net.au](mailto:bobs@bigpond.net.au).

If you are a Facebook user you can like and follow the APTC facebook page. (Search FB for allenparktennisclub).

## CLUB MANAGEMENT AND FUTURE DEVELOPMENT

The committee meets every month during the playing season and committee members give their time throughout the year.

The committee warmly welcomes feedback, suggestions and questions. You are encouraged to make suggestions directly to members or by email.

To maintain continued growth and vibrancy, the committee will develop plans in consultation with members to guide the future development of the club. Regular communications are provided by the committee through the On the Net e-newsletter that is delivered directly to members.

The management committee is elected at the Annual General Meeting which is held in July. All positions are initially elected for a 12 month term.

Committee members play a key role in ensuring the viability and smooth operation of the club on behalf of members.

They manage key functions including finances, relationships with external stakeholders, maintaining the clubhouse and grounds. If you have skills and time, please consider servicing or returning to the committee. All contributions are welcome.

Remember all committee members are volunteers with daytime jobs - all efforts are made to provide the club with a good service.

## CLUB ADMINISTRATION

<b>President</b>		
Rick Balston	0400 503 660	rbalston@bigpond.com
<b>Secretary</b>		
Liz Sutherland	0412 435 231	liz_neil@bigpond.net.au
<b>Treasurer</b>		
Trevor Eton	0403 861 567	treasurer@allenparktennisclub.com.au
<b>General Administrator</b>		
Marika Leonard	0420 378 407	clubadmin@allenparktennisclub.com.au
<b>Membership Coordinator</b>		clubadmin@allenparktennisclub.com.au
<b>Junior Club Coordinator</b>		JuniorClub@allenparktennisclub.com.au
<b>Captain</b>		
Susan Tay	0467 920 936	Susan.Tay@gmail.com
James Shaw	0411 622 144	james@ecotectarchitects.com
<b>Marketing</b>		
Cameron Jenkinson	0418 907686	cameronjenkinson@iinet.net.au
<b>Social Coordinator</b>		
Linda Arnold	0411 680 612	arnoldl@iinet.net.au
<b>Maintenance Manager</b>		
Greg Rogers	040 988 1946	greg@estategraphics.com.au
<b>Club Coach</b>		
Richard Sansom	0405 407 390	richard@allenparkcoaching.com.au
<b>Groundsman</b>		
Greg O’Dea	0413 864 974	gregodea12@gmail.com

